

Foxborough Board Meeting Minutes

Date *April 21, 2010*

Attendance

Name	Present?	Role
John Gilman	Y	President
Ken Merrill	N	Board Treasurer
Judy Wolfe	Y	Board Member
Bob Myers	Y	Vice-President/Pool Committee Chair
Cathy Engmann	Y	Board Member / Landscaping Chair
Marianne Sears	Y	Board Secretary
John Edwards	N	Board Member
Marvin Finkelston	Y	Board Member
John Young	Y	Haith Management Representative

- Previous meeting minutes approved
- In Ken Merrill's absence we reviewed the financial statements and approved the financials.
 - Follow up financial items:
 - Late Fees – it appears as though Haith charged late fees on delinquent dues this month. Gilman indicated that we should handle these like we have been doing up to this point and not make any changes to the process unless the board would make a decision to change. Young will review what we have been doing with Ken and make any adjustments necessary.

Committee Reports

Pool Report – Bob Myers

- Work continues on the siding.
- Young has someone coming to look at the water fountain repairs.
- Young is getting a bid on the re-strapping of the chairs.
- Pool scheduled to open May 29, 2010.

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Landscaping Report – Cathy Engmann

- Cathy is working with a representative from Hermes Landscaping who attended the meeting. She gave an overview of the proposed work and will provide a more detailed bid and drawings. We also discussed work that may need to be done on the berms. It was decided that this entire item would be finalized at the May board meeting. Cathy, Jan Merrill, Ken and John G. will meet before then to prepare a recommendation. We have \$6,180 in the general landscaping budget and \$2,400 in the pool landscaping budget.

Haith & Co Management Report

- A. Maintenance – Post office pads are complete.

Old Business

- **Declaration of Covenants:** Document is complete and mailing has been made to Foxborough members. Rod Hoffman, attorney helping us finalize the Declaration rewrite, will attend the Annual Meeting. Young will ask Hoffman to help on notarizing the execution forms at the Meeting. The vote is the signing of the forms. If we get 60% it passes. After recording it at the court house we will mail a copy to all owners.
- **Agenda for Annual Foxborough Association Meeting** – We discussed and agreed to the agenda for the meeting.

New Business

Berm Responsibility. We will discuss at the May meeting and get a historical perspective from Merrill.

Directory Update. Young will get final pricing from directory production company and compare pricing to just producing directory pages in-house. In the meantime, Haith will send out a form for updated information.

Benoit water run-off. This will fall in the Berm responsibility category. Hermes Landscaping suggested perhaps sodding the area that is causing the run-off. We will discuss at the May meeting.

Next Meeting

May 19, 2010 at John Gilman's house.